

**APPLICATION FOR AMENDMENT TO DOCUMENTARY CREDIT**

**跟单信用证修改申请书**

To: **OCBC BANK LIMITED** \_\_\_\_\_ **Branch**  
致: **华侨银行有限公司** \_\_\_\_\_ **分行**

Date: \_\_\_\_\_  
日期:

Documentary credit ("DC") No.: \_\_\_\_\_

跟单信用证 ("信用证") 号码: \_\_\_\_\_

Amount: \_\_\_\_\_

金额: \_\_\_\_\_

Name and address of beneficiary: \_\_\_\_\_

受益人名称和地址: \_\_\_\_\_

DC amendment to be despatched by:  Teletransmission  Airmail  Courier  Collection at your counter

信用证修改的发送方式采用:  电讯传输  航空邮件  快递  在贵行柜台领取

Please amend the DC as per our instruction(s) below:-

请按照我方下述指示修改信用证:

Change the latest shipment/cargo receipt date to \_\_\_\_\_

最迟发运日/货物接收日变更为\_\_\_\_\_

Change the expiry date to \_\_\_\_\_

到期日变更为\_\_\_\_\_

Increase the amount by \_\_\_\_\_ to \_\_\_\_\_

增加金额\_\_\_\_\_至\_\_\_\_\_

covering additional shipment of \_\_\_\_\_

涵盖额外装货\_\_\_\_\_

Decrease the amount by \_\_\_\_\_ to \_\_\_\_\_

减少金额\_\_\_\_\_至\_\_\_\_\_

Partial shipments is changed to  allowed /  not allowed.

分批装运变更为  允许 /  不允许

Transshipment is changed to  allowed /  not allowed.

转运变更为  允许 /  不允许

Other amendments:-

其他修改:

**ADDITIONAL INSTRUCTIONS:**

**其他指示:**

- Please debit our A/C No. \_\_\_\_\_ for all payment and charges.
- 请在我方账号\_\_\_\_\_借记所有付款和费用。
- Amendment charges are for the account of beneficiary.
- 修改费用由受益人承担。
- Others:
- 其它:

**REMARKS:**

**备注:**

If there are any queries, please contact Mr. / Ms. \_\_\_\_\_ by Tel. \_\_\_\_\_  
如有任何疑问, 请通过电话\_\_\_\_\_联系\_\_\_\_\_先生/女士。

ALL OTHER TERMS AND CONDITIONS OF THE DC REMAIN UNCHANGED.

信用证的所有其它条款和条件保持不变。

We acknowledge that this amendment is subject to acceptance by the beneficiary and the confirming bank, if any.  
我方确认本修改以受益人和保兑行(如有)接受为准。

This letter is made in English and Chinese. Where there are any discrepancies between the two languages, the English language shall prevail.

本函以英文和中文签订。二者不一致的, 以英文为准。

FOR BANK'S USE ONLY 仅供银行使用	
Signature Verified: 核对印鉴	

\_\_\_\_\_  
Authorized Signature(s) and Company Chop  
授权签名和公司盖章