SSO Application Form

Please complete all sections for change, and tick √ if applicable.

1 Tell us about your company

Name of company

OCBC Velocity Organisation ID

Who to call ▶ We will call this person if any clarification pertaining to this form is required

Phone / Mobile for contact

2 What you need to provide

(1) Certified true copies of Business License

(2) Certified true copies of identification documents(#) and residential address proof for new Velocity Authorisers

Notes:

- Type of identification documents: Chinese National Resident Identity Card (NRIC), Passport (for foreigner), Exit-Entry Permit or Passport for Taiwan/Hong Kong/Macau resident.
- All of above documents must be Certified true by Company Seal (for China incorporated company) or a quorum of members of Board of Directors(for non-resident company).

3a MANAGE AUTHORISED PARTY USER ▶ Applicable to **Basic/Standard/ Classic** Velocity package only

Request for	Full Name of Authorised User ▶ As per NRIC/Passport		This user can
ADD NEW USER			View statement
REPLACE Existing Access	Existing User ID	Existing Org ID	Transactions maker
ADD-ON to Existing Access			Transactions authoriser
DELETE Existing User	Company Name (the Authorised Party)		

Request for	Full Name of Authorised User ▶ As per NRIC/Passport		This user can
ADD NEW USER			View statement
REPLACE Existing Access	Existing User ID	Existing Org ID	Transactions maker
ADD-ON to Existing Access			Transactions authoriser
DELETE Existing User	Company Name (the Authorised Party)		

Request for	Full Name of Authorised User ▶ As per NRIC/Passport		This user can
ADD NEW USER			View statement
REPLACE Existing Access	Existing User ID	Existing Org ID	Transactions maker
ADD-ON to Existing Access			Transactions authoriser
DELETE Existing User	Company Name (the Authorised Party)		

Request for	Full Name of Authorised User ▶ As per NRIC/Passport		This user can
ADD NEW USER			View statement
REPLACE Existing Access	Existing User ID	Existing Org ID	Transactions maker
ADD-ON to Existing Access			Transactions authoriser
DELETE Existing User	Company Name (the Authorised Party)		

3b **MANAGE AUTHORISED PARTY USER** ▸ Applicable to **Premium** Velocity package only

| ADD NEW USER | REPLACE Existing Access | ADD-ON to Existing Access | DELETE Existing User |

Full Name
of Authorised USER

Existing User ID   Existing Org ID

Company Name of
Authorised Party

User group ▸ tick one , if applicable

A	B
C	D
E	F

Transaction

Role / Service	Payment	Deposits	Cash Pool	Bills	Trade
Transaction Maker					
Transaction Authoriser					

| Statement View | | Account reconciliation |

Access to which Account(s)?

All accounts **OR** Specific accounts:

Remark:

| ADD NEW USER | REPLACE Existing Access | ADD-ON to Existing Access | DELETE Existing User |

Full Name
of Authorised USER

Existing User ID   Existing Org ID

Company Name of
Authorised Party

User group ▸ tick one , if applicable

A	B
C	D
E	F

Transaction

Role / Service	Payment	Deposits	Cash Pool	Bills	Trade
Transaction Maker					
Transaction Authoriser					

| Statement View | | Account reconciliation |

Access to which Account(s)?

All accounts **OR** Specific accounts:

Remark:

| ADD NEW USER | REPLACE Existing Access | ADD-ON to Existing Access | DELETE Existing User |

Full Name
of Authorised USER

Existing User ID   Existing Org ID

Company Name of
Authorised Party

User group ▸ tick one , if applicable

A	B
C	D
E	F

Transaction

Role / Service	Payment	Deposits	Cash Pool	Bills	Trade
Transaction Maker					
Transaction Authoriser					

| Statement View | | Account reconciliation |

Access to which Account(s)?

All accounts **OR** Specific accounts:

Remark:

4 OTHER SPECIFIC INSTRUCTIONS OR REMARKS

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5 AGREEMENT

For an enterprise incorporated in the People's Republic of China, to be signed by Legal Representative or authorised person. For an enterprise incorporated outside the People's Republic of China, to be signed by a quorum of members of Board of Directors.

To: OCBC Group (as defined in the BATCs)

The Customer agrees to abide and be bound by the BATCs (available at all OCBC branches and/or at www.ocbc.com.cn) applicable to its account(s) with any member of OCBC Group which I/we have read and any amendments, alterations and additions thereto as be made by OCBC from time to time.

The Customer consents to disclosures as provided therein and agree that all payments be debited from my/our account(s) with any member of the OCBC Group. The person(s) whose information appear in the Designated Entity User section above and/or in other letter(s) of instruction is/are authorised to perform and effect the above services at any time and from time to time for and on the Customer's behalf in relation to the abovementioned accounts. The Customer confirms that the abovementioned Designated Entity User(s) has/have sufficient authority to perform and effect all transactions of such services for and on the Customer's behalf and all such transactions shall be binding and conclusive on the Customer.

The Customer agrees that the number appearing in the [mobile number] section above may be used by any member of the OCBC Group for security, authentication and/or verification purposes and procedures.

For change of OCBC Velocity Service Package only, the Designated Entity User(s) and authorisation herein shall supersede and cancel all previous notifications on authorised or designated users, contact or other information, relevant accounts and conditions of usage howsoever communicated.

Without prejudice to the generality of the foregoing and in addition to the representations, warranties, obligations and undertakings as set out in the BATCs, the Customer represents, warrants and undertakes to each member of OCBC Group that:

(a) it understands the nature of the SSO Service, and that the SSO Service allows Designated Entity Users, and Designated Entities (where applicable), to access, receive information relating to, and/or operate (including without limitation issue Instructions), each Designated Account, using their respective Multi-Access Credentials;

(b) the extent to which any Designated Entity User may access or operate Designated Account(s) and/or receive information relating thereto, as well as the identity and authorisations in respect of any Designated Entity User, and/or any Designated Entity (as the case may be), at any given time shall be as set forth above;

(c) at any given time, each Designated Entity User as listed in the Designated Entity User section above is duly authorised to access or operate such Designated Account(s) and/or receive information relating thereto, and that all information submitted herein is complete, up-to-date, accurate and true;

(d) as a continuing condition of its access to and/or use of the Electronic Services, in the event that any such information submitted to any member of the OCBC Group is or becomes inaccurate, misleading or incomplete, and/or there is any change in authorisations relating to any Designated Entity User, and/or Designated Entity, the Customer shall provide OCBC with not less than 14 days' prior written notice thereof in OCBC's prevailing prescribed form therefor, and OCBC may require that the Customer submit: (i) evidence acceptable to OCBC of such change, including via a resolution of my/our board of directors where required by OCBC, where applicable; and/or (ii) such Documentation relating to such change as OCBC may require in its sole and absolute discretion. The Customer acknowledges and agrees that changes in authorisations relating to the Designated Entity and Designated Entity Users may not take effect until OCBC has accepted and approved such notice, and effected the change in its records;

(e) it shall immediately notify OCBC in writing of any changes in relation to any Designated Entity or Designated Entity User's relationship with the Customer, including without limitation:

(i) any change to the nature or scope of such relationships;
(ii) if such Designated Entity ceases to be related to or an associate of the Customer;
(iii) if there are any changes in shareholdings, control, and/or management of the Customer and/or any Designated Entity; and
(iv) if there are any changes in relation to any contractual relationship between any Designated Entity, Designated Entity User, and/or the Customer; and

(f) OCBC may (but shall not be obliged to) notify the Customer of any ambiguity, inconsistency, or conflict in the Customer's authorisation arrangements and/or Instructions or any changes in relation to any Designated Entity or Designated Entity User, including without limitation:
(i) any unusual or irregular authorisation arrangements or non-reciprocity in access rights granted;
(ii) any changes by any Designated Entity in respect of access rights to such Designated Entity's Accounts with OCBC Group granted to its Designated Entity Users; and
(iii) any changes in any Designated Entity or Designated Entity User's relationship with any member of OCBC Group, their account standing or status, or their ability to access any Electronic Services, and the Customer shall be solely responsible for informing itself of the same, and any member of OCBC Group shall be entitled (but not obliged) to act on such Documentation or Instructions submitted to OCBC Group without further reference to the Customer notwithstanding any of the above; and

(g) any member of OCBC Group shall be entitled to: (i) rely upon and act in accordance with any instruction referable to any Designated Entity User; (ii) treat any instruction, which is referrable to any Designated Entity User, received by it as fully authorised by, and binding and conclusive upon, the Customer; and (iii) unless expressly prohibited by Applicable Law, not be liable for any losses, liabilities, costs, expenses, damages, claims, actions or proceedings of any kind whatsoever (whether direct, indirect or consequential) in respect of any matter of whatever nature and howsoever arising (whether in contract, tort, negligence or otherwise) in connection with any member of OCBC Group acting in accordance with any relevant existing mandate or Instruction, including without limitation, those contained in this form.

By signing below, I/We confirm that I/we am/are authorised to sign this form for and on behalf of the Customer named above.

Company Seal	Signature or Seal of Legal Representative / Authorised Person
	Date ▶ *YYYY / MM / DD)*

Countersign by Designated Entity

Company Seal	Signature or Seal of Legal Representative / Authorised Person
	Date ▶ *YYYY / MM / DD)*

✉ Complete and return this form to us

For more information, please contact us at **40089 40089** or email **CustomerVoice@ocbc.com**

We will process your request asap after receiving **this form.**

For bank's use

☐ On-site applying   *Attended by*

☐ Off-site applying